

**LLANPUMSAINT COMMUNITY COUNCIL**

**COUNCIL MEETING HELD ON 8.11.22**

**Present:** Councillors Arwel Nicholas (Chair), Kumi Ariyadasa; Clare Bishop; Dylan Jones; Derick Lock; and Ann Pettitt

**Apologies:** None

Also in attendance (for part of the meeting): County Councillor Brian Davies

| <b>Minute Ref.</b> | <b>Agenda Item</b>                               | <b>Decision</b>  |
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| 11/22/1            | Minutes of previous meeting                      | AGREED: To approve the draft minutes of the Council meeting held on 13th September 2022 as a correct record of the meeting.  |
| 11/22/2            | Finance:<br>Update &<br>Payments for<br>Approval | <p>The Acting Clerk updated the Council on the latest correspondence with the Wales Audit Office.</p> <p>It was NOTED that:</p> <p>(i) The Wales Audit Office has requested further information in connection with its full audit for the financial year 2021/22; and also in relation to the previous financial year, 2020/21.</p> <p>(ii) Accountants have confirmed that the Council has no outstanding liability for PAYE.</p> <p>(iii) The Wales Audit bill has not yet been received, despite follow up requests, but they have indicated that the bill will be in the region of £8,000.</p> <p>The Acting Clerk also provided information relating to requests for expenditure.</p> <p>It was AGREED:</p> <p>(iv) to approve the following payments:</p> <p>a) Trywydd £121.20 for translation at the September meeting.</p> <p>b) Gerald Vaughan £240, subject to the receipt of an invoice, for 50% of the cost of valuing Ty Hers and other council assets (bus stops, telephone boxes etc).</p> |
| 11/22/3            | Highways Matters                                 | County Councillor Bryan Davies provided an update on a number of Highways-related matters:   |

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|         |                     | <p>a) Railway Bridge</p> <p>It was NOTED that the Bridge and adjacent land is owned by the County Council, that the reported defects were not structural, and that the Council would continue to monitor the Bridge for structural defects. However, the Bridge could potentially be considered for removal, subject to consultation.</p> <p>It was AGREED: that a public meeting could be held to gauge local opinion on this issue, and a date for a public meeting would be considered at the next Council meeting.</p> <p>b) 20mph speed limit</p> <p>It was NOTED that all 30 mph zones in England were being converted to 20 mph. In Wales, Local Authorities could review such zones on a case by case basis. Carmarthenshire's proposals were due to be circulated to Community Councils on the 9th November and County Councillor Davies had suggested that the 20 mph zone be extended to Pant Teg.</p> <p>c) Skanda Vale traffic</p> <p>Councillor Ariyadasa declared a personal prejudicial interest in this item as a Trustee of Skanda Vale and withdrew during discussion of this item.</p> <p>It was NOTED that a helpful and informative meeting had taken place between the Chair, County Councillor Davies and a representative of Skanda Vale. A County Council officer was due to visit the Skanda Vale road to consider resurfacing/passing-bay possibilities.</p> <p>d) Street Lighting</p> <p>It was NOTED that the final sodium light had now been changed to LED; and the Acting Clerk had requested information from the County Council regarding the ownership of, and charges relating to, street lights in the Village, and a response was awaited.</p> <p>e) Esgair road and Bridge</p> <p>It was NOTED that the bridge was due to be reopened on around 21st November 2022.</p> |
| 11/22/4 | Planning - PL/04869 | The Council had received details of a planning application in relation to Hendy Glen View. It was AGREED: That Councillor   |

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|          | Hendy Glen View, Bronwydd                           | Bishop would speak with neighbouring residents and draft any appropriate consultation response, for approval by members of the Planning Group and submission by the Acting Clerk.   |
| 11/22/5  | Annual Report 2021/22                               | The Acting Clerk informed Councillors that it was a new legal requirement for all Councils to prepare an Annual Report and that further work had been undertaken on the draft Annual Report discussed at the previous meeting. It was AGREED that the draft Annual Report be approved.  |
| 11/22/6  | Biodiversity Duty                                   | The Acting Clerk outlined the duty on Councils to seek to maintain and enhance biodiversity when exercising its functions. It was noted that Councillors Bishop and Pettitt had met with the Places for Nature Officer and it was AGREED that a short note on potential options for consideration be received at the Council's next meeting.    |
| 11/22/7  | Standing Orders                                     | The Acting Clerk informed the meeting that it was good practice for Council's to adopt Standing Orders, it had not been possible to progress this due to other work priorities. It was AGREED that draft Standing Orders tailored to the needs of the Community Council would be brought to a future meeting.                                   |
| 11/22/8  | Asset Register                                      | The Acting Clerk explained that an Asset Register had been requested by the Wales Audit Office and tabled a draft register for consideration. It was AGREED that:<br><br>(i) The draft Asset Register be approved and submitted to the Wales Audit Office; and<br><br>(ii) Maintenance and repairs be considered at the Council's next meeting. |
| 11/22/9  | Training  | The Acting Clerk advised that there was a new legal requirement for the Council to have a Training Plan; and it was AGREED that a draft Training Plan be considered at the next Council meeting.  |
| 11/22/10 | Ideas from Fun Day                                  | It was AGREED to defer this item to a future Council meeting.   |
| 11/22/11 | Commemoration of the Coronation of King Charles III | In response to a suggestion reported by the Chair, it was AGREED in principle, that the Council would provide token gifts for the pupils of the primary school to commemorate the coronation of King Charles III; and that Councillor Lock be authorised to liaise with the Headteacher for suggestions in this regard.                         |
| 11/22/12 | Other Correspondence                                | The Acting Clerk briefed the meeting on a number of items of correspondence received by the Council. The Council NOTED, without comment, the correspondence relating to:  |

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|          |               | <ul style="list-style-type: none"> <li>a) Local Democracy and Boundary Commission for Wales (LDBCW), Community Review</li> <li>b) LDBCW Review of Parliamentary Constituencies, Revised Proposals, Consultation</li> <li>c) Carmarthenshire Street Naming and Numbering Policy 2022 (draft) - consultation</li> <li>d) IRPW Draft Annual Report 2023/24 - Consultation</li> </ul> <p>The Council AGREED the following in relation to other correspondence received:</p> <ul style="list-style-type: none"> <li>e) With regard to Carmarthenshire Warm Welcome spaces scheme - a fund to assist the provision of warm spaces for residents, it was agreed that Councillor Bishop would speak with the landlord of the Railway Inn public house to find out whether he would be interested in this.</li> <li>f) With regard to the Welsh Government consultation on proposals for a Visitor Levy, any comments to be submitted to the Acting Clerk within 1 week.</li> <li>g) With regard to the Welsh Government White Paper on Electoral administration and reform, any comments to be submitted to the Acting Clerk within 2 weeks.</li> </ul> |
| 11/22/13 | Forward Plan  | The draft Forward Plan for 2022/23 was noted and approved.  |
| 11/22/14 | Urgent Items: | <p>With the agreement of the Chair, the following matters were discussed:</p> <ul style="list-style-type: none"> <li>a) A member of the public enquired as to whether there would be a community Christmas Tree in the Village. Following discussions on the matter, it was AGREED that the Council would support this and a budget of £500 was allocated for a Christmas tree event in the Village and associated costs, and that a working group be established to assist the Clerk to make the necessary arrangements, in consultation with the Chair.</li> <li>b) Llanpumsaint Primary School After School Club had submitted an urgent request for financial support to allow this important provision to continue. It was AGREED that the Council would provide support up to a maximum of £500, and that Councillor Lock would liaise with the Club to find out the level of support they were looking for.</li> </ul>   |

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| 11/22/15 | Recruitment of Clerk and Responsible Financial Officer | <p>The Acting Clerk updated the Council on the arrangements made jointly with Llanllawddog Community Council to advertise the vacancy for a Clerk to each Council and the approved Job Description, Person Specification and Contract of Employment which had been prepared for this purpose; and it was AGREED:</p> <p>(i) To join with Llanllawddog Community Council to establish a Joint Appointments Panel of 3 members, comprised of the Chair of each of the two Community Councils and the County Councillor for Llanpumsaint or Llanllawddog, to shortlist and interview applicants who had expressed an interest in both positions and make a recommendation on appointment to each Community Council.</p> <p>(ii) By a majority vote of 4 to 1, to extend the deadline for applications by 10 days to allow for any further applications and to encourage any potentially interested suitable persons to apply (the Acting Clerk to follow up on various suggestions made in this regard).</p> |
| 11/22/16 | Co-option to fill Council Vacancies                    | <p>An expression of interest had been submitted in response to the Council's advertisement of the two Councillor vacancies. Councillors Ariyadasa, Bishop and Pettitt each declared a non-prejudicial personal interest in this item, on the basis that they knew the candidate as a neighbour.</p> <p>It was AGREED to approve the co-option of Felix Merry onto the Community Council and to ask the Clerk to make arrangements for his induction.</p>  |

**Signed:**

**Date:**

**Chairperson**