

LLANPUMSAINT COMMUNITY COUNCIL

TRAINING PLAN APRIL 2022- MARCH 2024

Date approved by Council: 10th JANUARY 2023

Date of First Planned Review: JANUARY 2024

This training plan has been prepared in accordance with Section 67 of the 2021 Local Government and Elections (Wales) Act

This training plan has been prepared based on the guidance issued by One Voice Wales and the Society of Local Councils. Councillor roles and employee roles have been assessed by reference to a set of core competencies for each role. This assessment has enabled the Council to prioritise its resources to enable all roles within the council to be supported by a well thought approach to its training and development needs. The commitment contained in this training plan will assist the council to enhance its approach to the delivery of high-quality services to its community. The plan will be reviewed at least on an annual basis to ensure that it remains fit for purpose and accounts for the changing needs of councillors and employees as well as any turnover of councillors or employees.

Role	Training to be arranged in 2022/23	Training to be arranged in 2023/24
All Councillors	To be provided with the 'Good Councillors Guide' produced by One Voice Wales and offered the opportunity to discuss any queries or concerns with the Acting Clerk	
All Councillors	Opportunity to attend the free training courses offered by One Voice Wales, ie: a) Code of Conduct b) Understanding the Law	To ensure all Councillors receive training on the Code of Conduct and Governance of Community Councils

	c) Council as Employer d) Local Government Finance e) Local Government Finance (Advanced) And ensure that at least one Councillor has attended each of these training courses.	
All Councillors	Opportunity to attend one paid course offered by One Voice Wales, as agreed with Chair and Clerk	Opportunity to attend one paid course offered by One Voice Wales, as agreed with Chair and Clerk
Nominated member of Planning Group	Introduction to Planning course, Planning Aid Wales	
Clerk (when appointed)	SLCC courses: (i) Introduction to Local Council Administration (ii) Financial Introduction to Local Council Administration Membership of SLCC	

TRAINING BUDGET

For Clerk (when appointed) - £216

Councillors - £140 per annum