

LLANPUMSAINT COMMUNITY COUNCIL
MINUTES OF COUNCIL MEETING HELD ON 12th November 2024 at 8.00pm

**Attendees: Councillors Arwel Nicholas (Chair), Dylan Jones, Felix Merry, Ann Pettitt,
and Clare Bishop**

County Councillor Bryan Davies

Apologies: Lyn Thomas (Vice Chair) and Derick Lock.

Minute Ref.	Agenda Item	Decision
11/24/1	Declarations of Interest and apologies	Cllrs Thomas and Lock sent their apologies. Cllr Jones advised he would be resigning. The Council would like to note their deepest sympathies to Cllr Thomas for his loss and their grateful thanks to Cllr Jones for his tireless efforts over many years.
11/24/2	Minutes of previous meeting	AGREED: To approve the draft minutes of the ordinary meeting 10 th September 2024
11/24/3	Financial Matters	<ol style="list-style-type: none"> 1. Budget Monitoring noted and agreed 2. Bank statements checked and signed by Cllr Pettitt per the Financial Regulations. 3. Noted: bank charges would begin from the 14th January 2025 for the bank account. It was agreed to continue with the current bank and monitor the charges. Other banks were looked into prior to the meeting; however it was agreed that all banks are making these charges and the current one is not the highest. 4. Noted: Audit Wales have completed both years 22/23 and 23/24 without any issues. 5. The budget 25/26 was noted and likely to remain largely unchanged. This will be discussed in further detail at the January meeting. 6. Noted: a revised version of the Financial Regulations. Due to time constraints, the Clerk has been unable to identify the changes but will do so in time for the next meeting. 7. Noted: VAT can be claimed back if an invoice is in the name of LLCC, the Chair or the Clerk only.
11/24/4	Payments approved.	<ol style="list-style-type: none"> A. Trywydd (Translation) £132.60 – increase due to additional time for September meeting. B. Stationery expenses £20.63 C. Carmarthen CC Toy Box Appeal £100 D. Clerk (Dedicated Laptop etc) £596.96
11/24/5	Digital Health Review	One Voice Wales requested a review on all council's digital capabilities. It was noted the website is up to date and the village hall broadband fulfilled the council's current needs.
11/24/6	Sub Committee Terms of Reference	Due to Cllr Thomas and Cllr Lock not being available, this topic has been deferred to the January meeting.

11/24/7	Asset Update	Noted: A dedicated laptop has been added to the asset register and the insurance policy. Cllr Pettitt is awaiting a response from the headmistress reference the painting of the bus stop at Gwili Terrace. The new notice board is in use. Additional keys for the locked side (Council use) were agreed to be made. The old noticeboard will be attached to the Railway Inn bus stop in due course as will the information board to the village hall wall.
11/24/8	Christmas Tree Event	The date has been set for the 6 th December. The pianist has been engaged. However, volunteers are being sought to lead the carol singing as the usual leaders are unavailable on this date. Cllr Bishop agreed to purchase all commodities required for this event.
11/24/9	Risk Assessment Review	Noted: the revised Risk Assessment of council responsibilities. Agreed: the new colour coded system as suggested. Clerk to update and submit for approval at the January meeting.
11/24/10	Biodiversity- update	Cllr Bishop was able to advise the Facebook page is progressing nicely and she would be able to produce a Biodiversity Report for 2025 ref 11/24/14 in due course.
11/24/11	Land Acquisition	Due to time constraints and Cllr Thomas being unavailable, this item has been deferred.
11/24/12	Planning	Planning application PL/08043 was discussed. Outline planning was approved in 2018. It is also documented in Carmarthen County Council's Local Development Plan. It was noted there are biodiversity concerns and comments will be drafted and uploaded before the deadline.
11/24/13	Correspondence	All correspondence noted. Agreed £100 donation made to Carmarthenshire County Council Toy Box Appeal. See ref 11/24/4
11/24/14	Powers and Polices	Noted: Powers. Agreed relevant polices are in place.
11/24/15	Training Plan	Noted: The Clerk has completed the ILCA (Introduction to Local Council Administration).
11/24/16	Notice of Vacancy	The notice of a vacancy for a councillor was advertised on the website and in the Village Voice. This has now been replaced with a notice of co-option on the website and notice board at the village hall.
11/24/17	Forward Plan	Noted and agreed.
11/24/18	Date of next meeting	It was noted the next meeting would be the 14th of January at 8pm.

DATE & SIGNED

CHAIRPERSON

DRAFT